



Network of African National Human Rights Institutions
3rd Floor CVS PLAZA, Lenana Road, P.O. Box 74359 – 00200 Nairobi, Kenya
www.nanhri.org

Vacancy: Programme Officer, Sexual reproductive Health & Rights
Reports to: Senior Programmes Officer
Location: Head Office (Nairobi), with occasional travels in the region
Duration: 12 months with a possibility of extension
Language: English, French and Portuguese will be an added advantage

About the Recruiting Organisation

The Network of African National Human Rights Institutions (NANHRI) is the regional umbrella body that brings together 46 National Human Rights Institutions (NHRIs) in Africa. It is established with a mission to support the establishment and strengthening of NHRIs to effectively undertake their mandate in line with Paris Principles. Towards this, NANHRI provides support to African NHRIs through national, regional and international co-operation, with the goal of enhancing their effective delivery of their mandate of human rights promotion, protection, monitoring and advocacy.

Summary of the Programme Officer's responsibility

The Programme Officer's (SRHR) main responsibility is to ensure effective and timely implementation of the programme activities relating the SHARP and HIVOS grant contracts. This role entails planning, implementation and monitoring of the programme initiatives to ensure the achievement of the intended results. The Programme Officer will ensure collaboration with other projects to enhance synergy in NANHRI programmes.

A. JOB PURPOSE

The role holder will lead the technical design of NANHRI's SRHR strategic direction to strengthen our technical capability to deliver quality, rights based and comprehensive SRHR programmes.

He/she will develop technical guidance in Sexual and Reproductive Health and Rights programming for NANHRI, including position papers, policy briefs and concept notes and contribute to NANHRI's thought leadership in SRHR; lead strategic thinking and actions in new SRHR areas of work and enhance inclusiveness, non-discrimination and equality in SRHR conceptual developments and work within the secretariat.

The incumbent will lead resource mobilization initiatives, in close collaboration with the SPO and other program officers by using evidence to develop new SRHR programming and strengthen and/or sustain ongoing SRHR programs in the region, as well as provide leadership for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work. Overall, the job holder will bear responsibility and accountability for the achievements of NANHRI SRHR restricted funding projects expected results as provided in the relevant and approved restricted funding projects documents.

B. KEY TASKS and DUTIES

SRHR technical leadership

1. Lead the strategic planning and program development processes of this thematic area to ensure alignment to NANHRI strategic framework and any regional priorities;
2. Design, introduce and implement new and innovative evidence based SRHR proposals/projects for the region to achieve set targets;
3. Proactively lead the monitoring of overall progress of the SRHR programmes and projects implementation in the region;
4. Facilitate information sharing and transfer of technical knowledge and expertise to NANHRI programmes team and Network Members, and joint decision making in working groups of members when relevant;
5. Conceptualize, lead, and provide technical oversight on SRHR research/ rapid assessments and support related advocacy in areas within the work subject of the Programme Officer, in line with NANHRI strategic objectives;
6. Generate knowledge and develop learning and sharing approaches through publications, webinars and other knowledge sharing platforms.

Project and Partnerships management

1. In collaboration with other Project Officers, support the implementation of restricted projects in line with NANHRIs and other donor's requirements;
2. In collaboration with the Finance and Administration officer oversee technical programme budgets, monitor expenditure and costs against benefits that are realised as the programme progresses;
3. In close collaboration with the SPO, contribute to the resource mobilisation efforts, including through preparation of project proposals to develop and strengthen and/or sustain ongoing SRHR projects in the region;
4. Collaborate with Communication officer to map, document SRHR promising/best practices in the region for an effective communication, knowledge sharing and learning;
5. Develop, maintain, and manage a substantive and technical collaboration/strategic partnership with regional platforms and other stakeholders in SRHR.

Others

- a. Contribute to the management of the program team to support the department delivering on its performance objectives in line with NANHRI joint priorities and deliverables;
- b. Work closely with the Senior Programmes Officer as well as other program officers across the Secretariat to advance the SRHR agenda;
- c. Contributing to and participating in the Organisation's strategic and annual planning processes;
- d. Organizing meetings, workshops and training events for members according to NANHRI's work plans and overall strategy, including handling of logistics in cooperation with the administration and finance officers;
- e. Maintaining administrative systems, databases and proper files of all NANHRI activities in the area of work assigned to the Programme Officer;
- f. To undertake any other duties as may be requested from time to time.

Qualifications and experience

The Programme Officer should possess the following qualifications:

- Masters' degree in Public Health, Health Services Management, Reproductive Health, International Development, or related fields;
- Demonstrable understanding of regional and international human rights mechanisms;

- A minimum of five years' experience in managing comprehensive SRHR programmes: conceptualisation, design, implementation and reporting; three of which should be at the international level/Africa regional level – essential;
- Knowledge and understanding of the role and functioning of National Human Rights Institutions (NHRIs);
- Knowledge and experience of working with International Non-Governmental Organization, particularly in the African region;
- In-depth understanding of reproductive health issues for vulnerable/marginalized groups in the Africa Region, including but not limited persons with disabilities, persons in prison settings, LGBTI+, women, adolescent, and young people;
- Proficiency in written and spoken English (ability to communicate in French will be an added advantage);
- Experience in resource mobilization – desirable.

Other Attributes

- Subscribe to NANHRI's Mission, Vision, and Values;
- A team player with ability to embrace working in a multicultural environment;
- Ability to maintain high level of confidentiality;
- Ability to develop guidelines, policies and training packages;
- Proficiency in MS office suites and other relevant applications;
- Flexibility and willingness to work outside normal working hours;
- Commitment to community and civil society engagement including the meaningful participation of marginalized communities;
- Works on multiple deliverables simultaneously, independently and meet deadlines without compromising quality;
- Excellent influencing and negotiating skills;
- Effective listening and communication skills.

Interested individuals should submit their CV and a written application/Cover Letter to the below to: info@nanhri.org and copy to dnguti@nanhri.org with the job position you are applying for as the subject of the email, latest **by 31 May 2022**.

NANHRI is an equal opportunity employer. Applications are particularly encouraged from women.

NB: Due to the numerous applications, only shortlisted candidates will be contacted.